

Date & Time	19 Dec 25, Tuesday at 01:30 pm
Location	Room no 209, GIET
Attendees	Director General, Principal GCAD, Principal GCP, Principal GIET, Director Admissions & Placements, Dean Academics, Dean R&D, Dean SW, HoD DCS, HoD DMS, HoD DCA, Head Consultancy Cell, Head IIC & E, Head Admin & EEM Cell, Registrar, Head ITS, Head AS&H, COE
Agenda	(a) Review of the decisions taken in previous ACM. (b) Approval of Placement Policy - Document presentation and briefing by Head Placements & Alumni relations. (c) Approval of Academics and Examination Manual - Document presentation and briefing jointly by Dean A and COE. (d) Approval of Student and Parent Undertaking for Even Semester 2025-26 - Document presentation and briefing by Dean A.
Decision taken on Agenda (a)	(a) Review of the decisions taken in previous ACM. The previous Academic Council minutes were reviewed and it was noted that all points have either been addressed or are currently in progress.
Decision taken on Agenda (b)	(b) Approval of Placement Policy - Document presentation and briefing by Head Placements & Alumni relations. The Placement Policy document was presented and explained in detail by the Head Placements & Alumni Relations. The members discussed the provisions of the policy and approved the same. It was further decided that the policy shall be submitted to the DG GE for approval and signature and issued at the earliest. Action: Head Placements & Alumni relations Time: At the earliest


SUBMITTED BY 	APPROVED & ISSUED BY 	
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Dr. (Col) A Garg
Director General
Gateway EducationDr. (Col) A Garg
Director General
Gateway Education

Decision taken on Agenda (c)	<p>(c) Approval of Academics and Examination Manual - Document presentation and briefing jointly by Dean A and COE.</p> <p>The Academics and Examination Manual was presented and briefed jointly by the Dean Academics and the Controller of Examinations (COE). The members discussed the provisions of the manual and approved the same. It was further decided that the policy shall be submitted to the DG GE for approval and signature and issued at the earliest.</p> <p>Action: Dean A and COE</p> <p>Time: At the earliest</p>
Decision taken on Agenda (d)	<p>(d) Student and Parent Undertaking for Even Semester 2025-26 - Document presentation and briefing by Dean A.</p> <p>The Student and Parent Undertaking for Even Semester 2025-26 was presented and briefed by the Dean Academics. The members discussed the contents and suggested some changes in the undertaking. It was decided that the revised undertaking shall be issued by the Dean Academics at the earliest.</p> <p>Action: Dean A</p> <p>Time: At the earliest</p>
Closing Remarks	There being no other points, the meeting concluded at 3:00 pm.

All are requested to ensure a time bound action and submit the report on each of the points by 28 Dec 25 positively so that Action Taken Report (ATR) could be compiled on priority.




File No: GE/HE/DG OFFICE/2025/220


Dr. (Col) A Garg
Director General

Dated: 23 Dec 25

Distribution: Principal GCAD, Principal GIET, Principal GCP, Director Admissions & Placements, Dean Academics, Dean R&D, Dean SW, HoD DCS, HoD DMS, HoD DCA, Head IIC & E, Head Consultancy Cell, Head Admin & EEM Cell, Registrar, Head HR, Head Maintenance & Stores, Head Purchase, Head AS&H, COE

Copy to: Chairman, Executive Chairman, Executive Directors

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