

**Gateway Education-Internal Quality Assurance Cell (GE-IQAC)**  
**(Composition and Policy Document)**

**Overview**

Indian Higher Education (IHE) System is on the path of transformation through the implementation of National Education Policy-2020 by the Ministry of Education, Government of India. IHE plays an extremely important role in promoting human as well as social beings in developing India. The focus of NEP-2020 is to develop an ecosystem where students are given professional and non-professional education through a multi-disciplinary approach, revamping of curriculum, pedagogy, assessment, and evaluation, reaffirming the integrity of academic faculty and leadership, the establishment of a research foundation to promote research and to give administrative autonomy.

Thus, with a broad perspective to provide quality teaching, Gateway Education, (GE) Sonipat has established an Internal Quality Assurance Cell (IQAC) in accordance with University Grant Commission (UGC) and National Assessment and Accreditation Council (NAAC) guidelines.

**Vision**

The vision of the GE-IQAC is “to develop an ecosystem for academic excellence through learning, leap and lead” by implementing the GE Quality Policy”.

**Mission**

“Preferred destination for innovation and interdisciplinary teaching and research, learning new pedagogy, to impart quality academic research and professional excellence in all domains and thus transforming young minds into competent professionals with good human values.”

**GE Quality Policy**

Nurture and provide intellectual capital to the society through excellence in research-based teaching & learning and transform them into professionals with good human values.

  
IQAC Coordinator

  
Dean- Academics

  
Director- General

## Functions of Internal Quality Assurance Cell (IQAC)

Some of the functions expected from the IQAC are:

1. Development and application of quality benchmarks/parameters for the various academic and administrative activities of the college.
2. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
3. Arrangement for feedback responses from students, parents, and other stakeholders on quality-related institutional processes.
4. Dissemination of information on the various quality parameters of higher education.
5. Organization of inter and intra-institutional workshops, seminars on quality-related themes, and promotion of quality circles.
6. Documentation of the various programs/activities of the college, leading to quality improvement.
7. Acting as a nodal agency of the college for coordinating quality-related activities, including the adoption and dissemination of good practices.
8. Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality.
9. Development of the Annual Quality Assurance Report (AQAR) of the college based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, NIRF) in the prescribed format.
10. Bi-annual development of Quality Radars (QRs) and ranking of integral units of college based on the AQAR.
11. Interaction with State Quality Assurance Cell (SQACs) in the pre and post-accreditation quality assessment, sustenance and enhancement endeavors.

  
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Director- General 10 Aug 24

## IQAC Strategies

IQAC shall evolve mechanisms and procedures for:

1. Timely, the efficient and progressive performance of academic, administrative, and financial tasks.
2. To check the quality of academic and research programs.
3. Equitable access to and affordability of academic programs for various sections of society.
4. Optimization and integration of modern methods of teaching and learning.
  - Academic plan (lesson plan, syllabus coverage)
  - Faculty qualifications
  - Research by faculties
  - Higher studies
  - Faculty training needs
  - Skill/expertise mapping
  - Faculty contribution to society
  - Evaluation (weekly, model exams, student's feedback)
  - Learning resources (Library, ICT)
5. The credibility of evaluation procedures.
6. The adequacy, maintenance and proper allocation of support structure and services
7. Research sharing and networking with other institutions in India and abroad.

  
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## **IQAC Policy**

- To realize the tenets of the institute's quality policy.
- To establish a quality system to improve the academic and administrative performance of the institution.
- To promote internalization of quality culture and initialization of the best practices.

### **1. Role of Management**

- The management on its part will create an environment conducive to teaching, learning, and research.
- The management will provide the infrastructure, time-space, and equipment required to conduct teaching-learning and research.

### **2. Role of Faculty**

- They will adhere to the standards established for teaching, research, and other academic/administrative activities.
- The faculty will motivate, encourage, and inspire students through their capacities such as class teacher, mentor, and guide.

### **3. Role of Students**

- Students would use the infrastructure, facilities, and equipment to maximize their learning and obtain appropriate placements/ higher studies.
- The students would maintain the decorum of the establishment by adhering to timelines, schedules, and standards of behavior.
- The students would act as ambassadors for promoting the learning culture at Gateway Education (GE) not only among the current students but also in prospective students.

### **4. Role of Alumni/Parents/Employers**

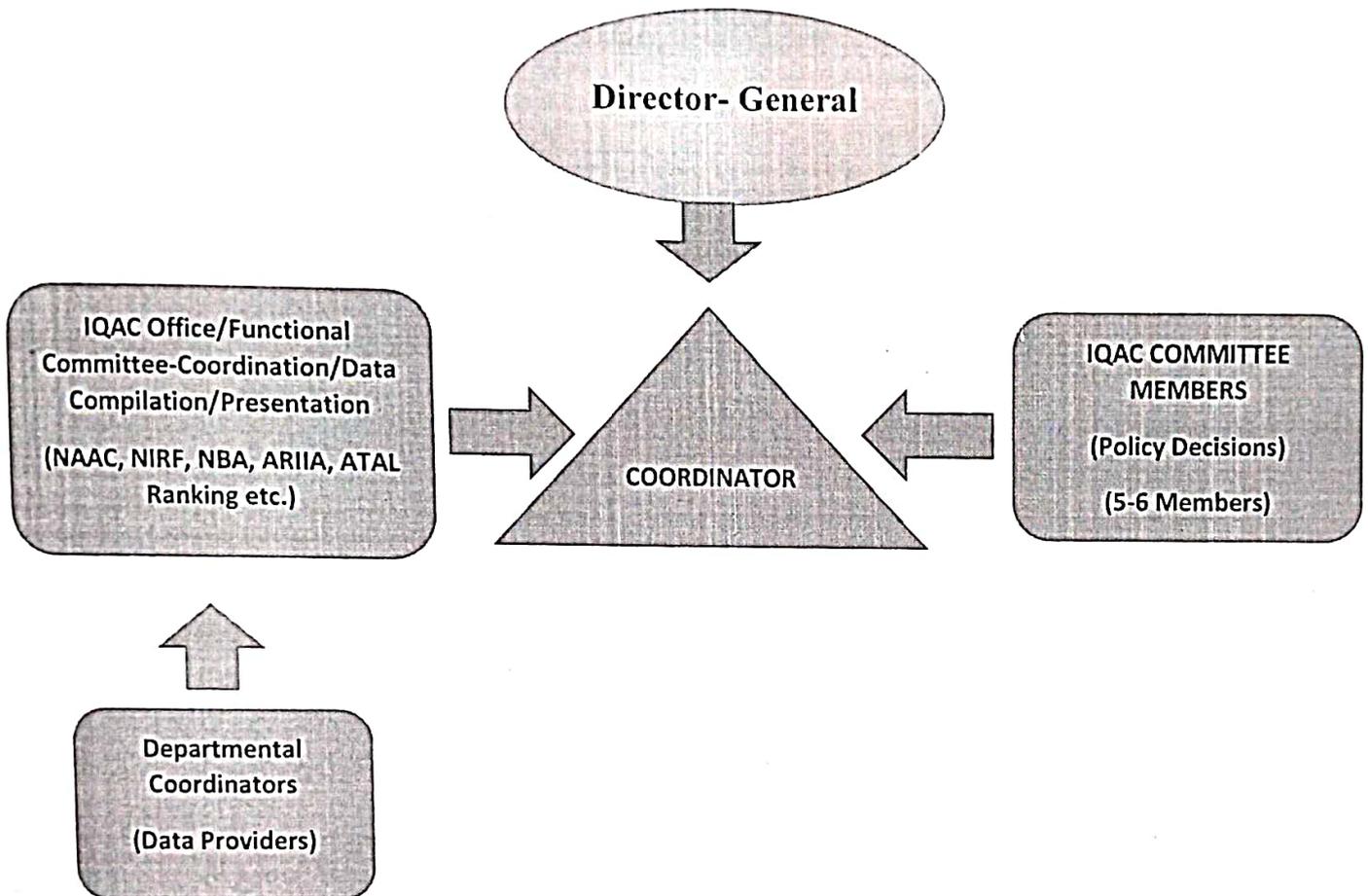
- The institute will maintain seamless communication links with alumni/ parents/ employers and seek guidance/ information regarding trends/ needs of the industry.
- The institute will invite selected alumni/employers/parents to participate in academic/non-academic activities in order to encourage, motivate, and inspire students to take up the challenges of the world.

  
IQAC Coordinator 10/08/24

  
Dean- Academics 10/08/24

  
Director- General 10 Aug 24

# IQAC Organizational Chart



*[Signature]*  
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IQAC Coordinator

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10/08/24  
Dean- Academics

*[Signature]*  
10 Aug 24  
Director- General

## Composition – Internal Quality Assurance Cell (IQAC)

Composition as per NAAC	Member
Member from the Management	<p><b>Mr. Sahil Aggarwal</b> Executive Director, Gateway Education, Sonipat Email: <a href="mailto:sahil@gateway.edu.in">sahil@gateway.edu.in</a></p>
Chairperson: Head of the Gateway Education	<p><b>Dr. (Col.) A Garg</b> Director General, Gateway Education, Sonipat Email: <a href="mailto:dg@gateway.edu.in">dg@gateway.edu.in</a></p>
Coordinator (Head) of the IQAC	<p><b>Dr. Shish Pal</b> Associate Professor, Department of Management Studies, Gateway Institute Engineering and Technology, Sonipat Email: <a href="mailto:shish.pal@gateway.edu.in">shish.pal@gateway.edu.in</a></p>
A few Senior Administrative Officer	<p><b>Prof. Mona Chandra</b> Principal, Gateway College of Architecture &amp; Design, Sonipat Email: <a href="mailto:principalgcad@gateway.edu.in">principalgcad@gateway.edu.in</a></p>
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<b>Member from Local Society</b>	<p><b>Mr. Rajat Doda</b>  Club Executive Secretary/Director  Rotary Club Sonipat  Email: <a href="mailto:rajatdoda7@gmail.com">rajatdoda7@gmail.com</a></p>
<b>Three to Eight Teachers</b>	<p><b>Prof. Shahzad Ahmed Malik</b>  Associate Professor,  Gateway College of Architecture &amp; Design  Sonipat  Email: <a href="mailto:shahzed.ahmad@gateway.edu.in">shahzed.ahmad@gateway.edu.in</a></p>

  
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<b>Non-Teaching Member</b>	<p><b>Mr. Mandan Mishra,</b>  Head HR, Gateway Education, Sonipat  Email: <a href="mailto:hr@gateway.edu.in">hr@gateway.edu.in</a></p>
<b>Student representative</b>	<p>Mr. Harshit Mittal (MBA First year)</p>

  
10 Aug 24

	Ms. Tamanna (BBA 4 <sup>th</sup> Sem) Mr. Piyush Pandey (B.Tech. 4 <sup>th</sup> Sem) Ms. Shivangi (BCA 4 <sup>th</sup> Sem)
<b>Alumni Student</b>	Mr. Nitin Garg (B.Tech. 2018) Mr. Ashish Tyagi (BCA. 2022) Mr. Lakshay Sharma (BBA, 2021) Mr. Priydudd Sharma (MBA, 2023)
<b>One Industrialist</b>	<b>Mr. Rakesh Chhabra, President</b> RAI Industries Association 91-9313208022 rakeshchhabra07@gmail.com
<b>Expert Member</b>	<b>Prof. (Dr.) R K Garg,</b> Mechanical Department, DCRUST, Murthal

  
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Director- General

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GE/IQAC/2024/04

Dated: 10.08.2024

A copy of the above is forwarded to the following for information and necessary action (through email or WhatsApp).

1. All heads of the teaching departments.
2. All Academic Heads, GE
3. All members concerned
4. Registrar Office, GE
5. Account Office, GE
6. P.A. to V.C., DCRUST, Murthal, for kind information of Honorable Vice-Chancellor.
7. P.A. to Registrar, DCRUST, Murthal, for kind information of Worthy Registrar.